



2021 Form E Preparatory Course and Tax Audit Framework for Employers

23 & 24 February 2022 | 9:00AM - 1:00PM
Global Mobility Services



Introduction

Preparing and completing the Form E can be challenging to employers as they need to ensure that every detail of their employees together with their income is reported correctly as per the requirements by the Malaysian Inland Revenue Board (“MIRB”). Pursuant to subsection 83(1B) of the Malaysian Income Tax Act, 1967 (“MITA”), it is mandatory for all employers (including companies which are dormant and/or have not commenced business) to submit the Employer’s Return (“Form E”) for the year ended 31 December 2021 to the MIRB. The deadline to submit Form E for the year 2021 electronically is by 31 March 2022 (unless a grace period is granted by the MIRB).

The MIRB has issued the Tax Audit Framework for Employer (“Framework”) dated and effective on 1 October 2021. This Framework has been released to ensure the employer tax audits are carried out fairly and transparently. Most employers may not be aware of their tax obligations, and it is sometimes difficult for them to comply with the law due to the challenging nature of work in respect of the different assignment/ employment of the employees.

Therefore, it is crucial for the employer to understand The Framework and comply with the employer’s tax obligations to avoid any offences for non-compliance under Sections 83 and 107 of the MITA.

Learning Objectives

- To provide step-by-step guidance in completing the Form E.
- To provide a better understanding of the employer’s tax obligation in order to eliminate the misconceptions which lead to mistakes in adhering to the employer’s tax obligation pursuant to the Section 83 of the MITA.
- To highlight how employer tax audits are conducted and provide clarity and transparency on the scope and coverage of the audit process.
- To emphasize the importance of complying with the employer’s tax obligation and the consequences of non-compliance by employers.

Topics to be covered

- New updates on the 2021 Form E.
- How to complete the 2021 Forms E and C.P. 8D.
- Tax awareness to employers under Section 83 of the MITA.
- Tax Audit Framework for Employer.

Speakers Profile

2021 Form E Preparatory Course and Tax Audit Framework for Employers



Shalina Jaafar
Executive Director



Monaliza Mohd Ali
Director

Programme

Day 1: 23 February 2022

0850 am	Login to the Zoom session
0900 am	2021 Form E <ul style="list-style-type: none">• Introduction• Procedure on the submission of 2021 Forms E & C.P.8D• How to complete Forms E & C.P.8D – Pin 2021• Practical issues relating to the completion of Forms E & C.P.8D
1040 am	Break
1100 am	Tax Awareness for Employers (Part 1) <ul style="list-style-type: none">• Introduction• Employer's tax obligation under Sections 83 and 107 of the MITA• The MIRB's prescribed forms relating to the employer's tax obligation
1230 pm	Q&A Session
1300 pm	End of the session

Day 2: 24 February 2022

Login to the Zoom session
Tax Audit Framework for Employers <ul style="list-style-type: none">• Overview of the Framework• Types of employer audit• Implementation of employer audit• Rights and responsibilities of employers
Break
Tax Awareness for Employers (Part 2) <ul style="list-style-type: none">• MIRB's major focus on the Employer's audit• Sharing the practical issues & major mistakes• Consequences of non-compliance with the employer's tax obligation
Q&A Session
End of the session

Fee Structure

Individual Rate

RM350 Nett / pax

- With PDF Materials

Group Rate

(3 or more participants)

RM 300 Nett / pax

- With PDF Materials

Register Now

For enquiries and registration, please contact:

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Webinar Fee

Fee is payable to Crowe CPE Sdn. Bhd.

The above registration fees are inclusive of 6% Service Tax effective from 1 March 2019.

Individual or Corporate Registration: Full payment shall be made at the point of online registration.

Access to join the webinar shall be granted only upon the receipt of full payment.

Deadline for registration

Registration closes on **16 February 2022**.

Webinar Access Link

The Access Link will be emailed at least 24 hours before the commencement of the webinar.

The Access Link is unique and should not be forwarded to or shared with others.

Cancellation

Should the participant decide to cancel his or her enrolment, a cancellation policy shall be applied as follows:

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Replacement of participants is not allowed.

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Please select the participant classification carefully as it determines the fee payable.

The information on the Corporate/Individual shall be deemed true and correct. No alteration will be allowed upon registration.

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Live Q&A's, quick polls/surveys will be carried out throughout the webinar.

Participants will be issued an e-certificate upon full attendance and submission of the feedback form stating the benefits achieved (where applicable).

The e-certificate will not be awarded if participants remain logged in less than 80% of the time allocated for the webinar.

CPE hours are claimable through participants' own applications to the awarding bodies. Please contact us to find out how.

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