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# E-Invoicing Made Easy:

## Your Roadmap to a Smooth Transition

24 April 2024 | 9:00AM - 5:00PM

Venue: AC Hotel by Marriott Kuala Lumpur | Workshop



Audit / Tax / Advisory

# Introduction

The Government has announced that the new e-invoice system will be rolled-out for all businesses in phases, beginning from 1 August 2024. On 29 December 2023, the rules governing e-invoicing compliance were legislated under Section 82C of the Income Tax Act 1967 (ITA). Detailed guidelines were issued by the Inland Revenue Board of Malaysia (IRBM) under Section 134A of the ITA on 9 February 2024. The question now remains about the readiness of various stakeholders to implement the e-invoice system before the targeted dates, namely taxpayers, IRBM, system vendors, tax consultants, and the Malaysia Digital Economy Corporation (MDEC).

Essentially, e-invoices validated by the IRBM's MyInvois Portal must be provided by a seller to a buyer in all transactions involving the sales of goods and services. This digital document serves as proof of income for the seller and a proof of expense for the buyer for tax purposes. Implementation is not straight forward, as there are complexities involved in adjusting business processes and accounting system to ensure full compliance with e-invoice rules. Apart from ensuring e-invoice compliance at the accounts receivables (AR) front, businesses must also issue self-billed e-invoices for certain expenses, i.e. accounts payable (AP) end, to comply with the IRBM's requirements.

Successfully implementation of an e-invoicing system in Malaysia requires a strategic approach, and businesses must gear themselves up for a smooth transition to the new e-invoicing system. It is crucial for the formation of a project team to effectively delve deep into the key implementation issues in the e-invoice journey.

This workshop is meticulously crafted to provide you with valuable insights from IRBM, MDEC, system vendors and tax consultants. It aims to equip you with practical approaches and methodologies to seamlessly help you to transition into the new e-invoice system, thus ensuring your business remains ahead of the curve.

## Learning Objectives

- To provide foundational understanding of Malaysia's e-invoice system relating to process workflow
- To elaborate on various e-invoices documents, i.e. E-invoice, Consolidated e-Invoice, Self-billed e-Invoice, Debit note, Credit note, and Refund note.
- To explore feasible options and potential channels for obtaining validated e-invoices from the MyInvois System
- To provide a step-by-step approach on identifying key issues relating to business processes
- To delve deep into the potential accounting, IT and tax issues that businesses may encounter before and during the implementation of the e-invoice system.
- To develop an action plan to resolve implementation issues.

## Topics to be covered

- Crowe's 10-Step Approach for e-Invoice Implementation
- Practical issues involved in implementation of an e-invoicing system
- Best practices, internal controls and procedures which may be put in place
- Workbook and checklists
- Examples and case studies
- Readiness assessment toolkit

# Our Speakers



**Encik Shaharrudy Bin Othman**  
Deputy CEO (Tax Operations)  
IRBM



**Foo Meng Huei**  
Head of Tax  
Crowe Malaysia



**Dr. Rasyidah Che Rosli**  
Director of the Operation Policy Section  
Tax Operation Department  
IRBM



**Chong Mun Yew**  
Tax Executive Director  
Crowe Malaysia



**Saiful Izwan Mohd Shazali**  
Director  
National e-Invoicing & Standardisation  
MDEC



**Wong Man Yee**  
Tax Executive Director  
Crowe Malaysia



**Alfred Chan**  
Co-Founder  
SmartFund Asia

# Programme Outline

E-invoicing Made Easy: Your Roadmap to a Smooth Transition

24 April 2024 | 9:00AM - 5:00PM | Venue: AC Hotel by Marriott Kuala Lumpur

0845 am	<b>Registration &amp; Welcome Coffee/Tea</b>
0900 am	<b>Opening Remarks</b>
0915 am	<b>Fireside Chat Session with IRBM</b> <i>Guest speaker: Encik Shaharrudy Bin Othman</i>
0945 am	<b>Navigating Malaysia's E-Invoicing Landscape: Insights into the MyInvois Portal + Dialogue with IRBM</b> Get a bird's eye view of Malaysia's e-Invoicing system via the MyInvois Portal and learn about its workflow and benefits. Engage in dialogue with IRBM to address key implementation challenges and unlock the potential of e-Invoicing for your business. <i>Guest speaker: Dr Rasyidah Che Rosli</i>
1100 am	<b>Break</b>
1115 am	<b>Empowering B2B E-Invoicing: Leveraging the Peppol Framework for Interoperability</b> Learn how businesses can capitalize on the Peppol Framework to enhance efficiency, improve cashflow and facilitate better tax compliance. Engage with experts from the Malaysia Digital Economy Corporation (MDEC) to gain insights into practical implementation strategies and overcoming challenges. <i>Guest speaker: En. Saiful Izwan Mohd Shazali</i>
1200 pm	<b>Streamlining e-Invoicing: Achieving IRBM Compliance with Peppol and SmartFund</b> Join us to explore how SmartFund's solution facilitates seamless sharing of e-invoices via Peppol, so as ensure compliance with IRBM's mandate. Discover the strategic approach to meeting regulatory requirements while optimizing efficiency and accuracy in invoicing processes. <i>Guest speaker: Mr. Alfred Chan</i>
0100 pm	<b>Lunch</b>
0200 pm	<b>Mastering e-Invoice Implementation: Crowe's 10-Step Approach Made Easy</b> Discuss the practical aspects involved in the implementation of the e-invoicing system, the potential accounting, IT and tax issues that businesses may encounter before and during the implementation of the e-invoicing system
0330 pm	<b>Break</b>
0345 pm	<b>Optimizing Operations: The Roadmap for E-Invoicing Implementation</b> Take the journey of transitioning to e-invoicing together with our experts as we discuss proactive action plans, real-life examples and compelling case studies. Learn step-by-step strategies for seamless integration, from the assessment to the implementation stage.
0430 pm	Q&A session.
0500 pm	<b>End of the session</b>

# Fee Structure

## Individual Rate

**RM1,200 Nett / pax**

- 30% upfront payment required via HRDC grant application

## Early Bird

**(Registration by 1<sup>st</sup> April 2024)**

**RM1,000 Nett / pax**

- 30% upfront payment required via HRDC grant application

**Register Now** 

**For enquiries and registration, please contact:**  
Zafirah – events@crowe.my | +6014 548 4686

## Terms & Conditions

### Seminar Fee

- Fee is payable to Crowe CPE Sdn. Bhd.
- The fee includes PDF materials and refreshments.
- Individual Registration: Full payment shall be made at the point of online registration.
- Corporate Registration: Full payment shall be made within thirty (30) days from the date of the Invoice or 1 day before the **seminar**, whichever is earlier.
- **Admittance to the Seminar shall** be granted only upon full payment as per the above requirement.

### Deadline for registration

- Registration closes on **17 April 2024**.

### Verification of Attendance

- All participants are required to present photo identification (NRIC or Driving License) at the point of registration prior to signing the registration list when attending the seminar. Admittance may be denied upon failure to present photo identification.

### HRD Corp (Claimable Events Only)

- Crowe CPE is an approved Training Provider registered under 'Crowe CPE Sdn. Bhd.'(MyCoID: 201873K).
- 30% upfront payment required via HRDC grant application.

### Employer's Obligations

- To ensure grant approval is obtained prior to event and to provide the Grant ID notification upon event registration.
- To make full payment to Crowe CPE as per the issued Invoice within 14 working days upon receipt of Crowe CPE's notification in the event the training fee is cancelled by HRDC due to non-compliance on the part of the participant or his/her employer or any valid reasons stipulated by HRDC.
- To settle the balance payment to Crowe CPE within 14 working days upon receipt of Crowe CPE's notification in the event only partial claim is approved by HRDC. Crowe CPE will provide copy of the original invoice and will not issue a new invoice for the balance amount.
- If employer has made payment prior to grant approval, a refund will be made to employer subject to reimbursement received from HRDC. Refund will be made via IBG Transfer.
- To provide required information and/or documents after completion of event for the purpose of HRDC Claim within 7 working days upon receipt of Crowe CPE's notification.

### Cancellation

- Should the participant decide to cancel his/her enrolment, a cancellation policy shall be applied as follows:
- For written cancellation received with minimum seven (7) days' notice from the date of the training, no penalties will be imposed and full refund will be made to participants who have paid.
- For written cancellation received less than seven (7) days from the date of the training, an administrative charge of 20% of the registration fee will be imposed. Unpaid registrations will also be liable for a 20% administrative charge.
- No refunds will be made for written cancellations received on the day of the training or for participants who failed to join the training. Unpaid registrations will also be liable for full payment of the registration fee.
- Replacing registered participants is not allowed.

### Participant's Classification and Information

- Please select the participant classification carefully as it determines the fees payable.
- The information on Corporate/Individual shall be deemed true and correct. No alteration will be allowed upon registration.

### Certificate of Attendance and CPE Credit Hours

- Participants will be issued an e-certificate upon full attendance and submission of the feedback form.
- CPE hours are claimable through participants' own applications to the awarding bodies.

### Copyright

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### Data Protection Act

- Personal Data is gathered under the Personal Data Protection Act 2010 (Act 709).

### Disclaimer

- This seminar shall not constitute an endorsement of the speaker(s) by Crowe Malaysia PLT and Crowe Malaysia PLT shall not be liable for whatsoever circumstances arising from any engagement between the speaker(s) and the seminar's participants



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## About Crowe Malaysia PLT

Crowe Malaysia is the 5th largest accounting firm in Malaysia and an independent member of Crowe Global. The firm in Malaysia has more than 10 offices, employs over 1,200 staff, serves mid-to-large companies that are privately-owned, publicly-listed and multinational entities, and is registered with the Audit Oversight Board in Malaysia and the Public Company Accounting Oversight Board in the US.

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