



Smart decisions. Lasting value.

Business & Outsourcing Services

Focus on your business, we'll do the rest.



Why Business & Outsourcing Services?



Business is already complicated without the peripheral services that take management time and attention. To achieve success, one has to remain focused on business activities that directly generate sales and income. Management therefore should consider making a choice to concentrate on the essential and outsource the rest of the business activities to service providers.

Outsourcing is not limited merely to simple data entry or mundane matters. As the business environment becomes more complex and recruiting the right talent becomes difficult, it is necessary to delegate seemingly important matters such as payroll, accounting, tax compliance, accounts preparation, secretarial and administrative services to experts who specialize in such activities.

In Crowe, we have a large specialized team that can take care of your business and outsourcing needs. We are flexible in our arrangements and we can tailor the services to suit your requirements. Our services may be ad-hoc or highly organised, temporary or long term. Whatever the size of your needs, we can provide the one stop services that you need.

Our business mantra is to take care of your business services needs while you take care of your clients' needs.

What we can do for you..



Our Services

Accounting Services

We not only provide the traditional data entry or regular accounting services, we are able to provide

high level CFO services which you may be looking for.

These services include:

- Seconding accounting staff to meet your temporary accounting needs
- Preparation of consolidated accounts for a group of companies to minimize the need to employ highly qualified finance personnel
- Preparation of audited financial statements in a format and of a standard acceptable to your auditors so as to minimize your time outlay and additional fees charged by your auditors
- Preparation of deferred tax computations and schedules for auditors
- Preparation of monthly accounts by using web-based software so that you are able to access your accounts information anywhere in the world



Our Services



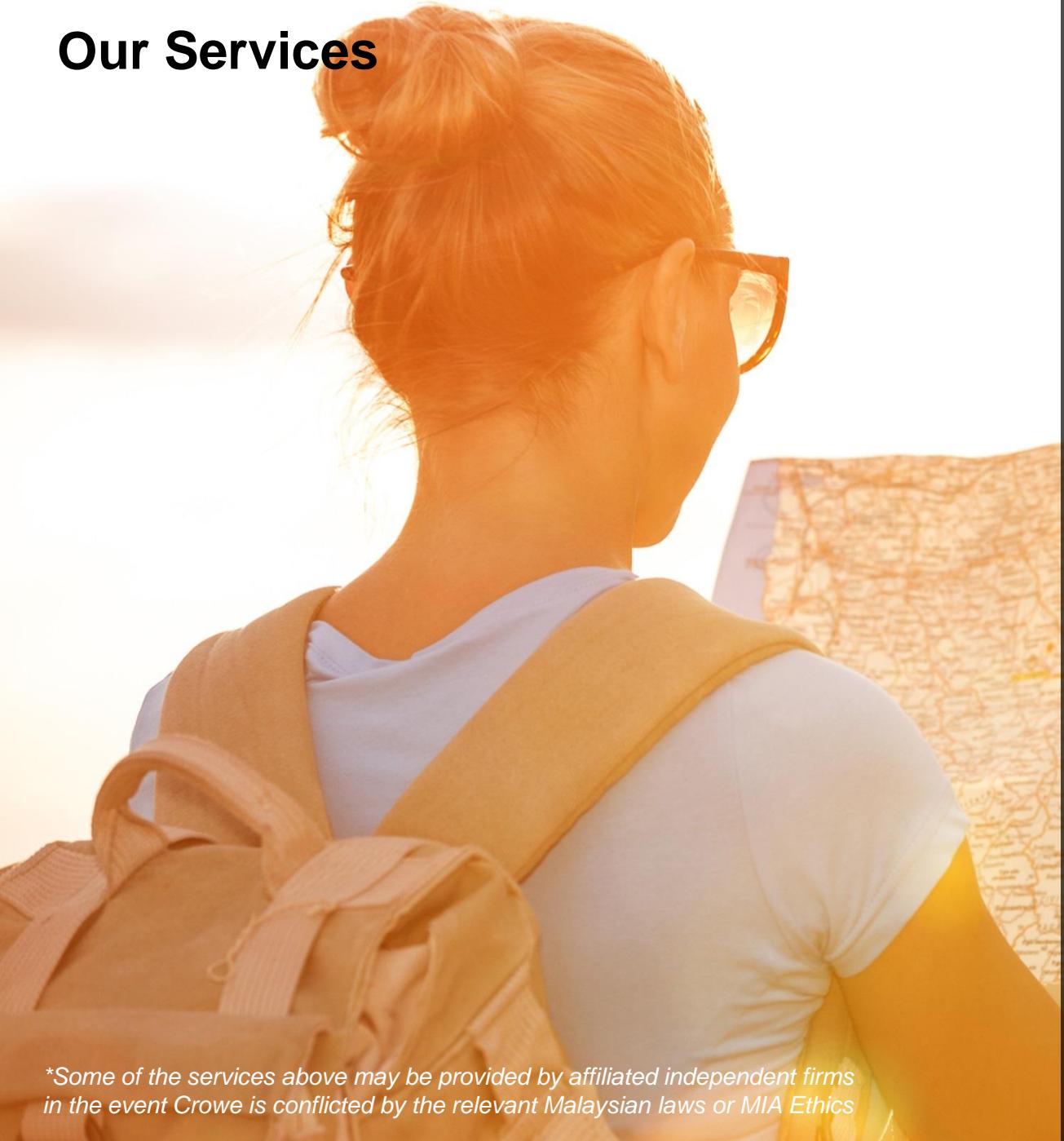
Payroll Services

We can assist in preparing the monthly payroll of your employees, issue payslips to your employees and organize the payment of payroll as well as the statutory deductions to the government authorities e.g. EPF, SOCSO and the Inland Revenue Board.

You merely need to review the payroll for accuracy and provide us with the necessary information for our purposes. Where necessary, we will also provide you with technical information on Human Resource matters so that you can minimize the recruitment of senior HR personnel and thereby

minimize your management efforts in managing your HR matters.

Our Services



Secretarial Services

Whether yours is a newly established entity in Malaysia or an established company with many employees, we are able to assist with the following:

- > New company setup
- > Obtaining of licenses
- > Provide regular secretarial support to prepare resolutions, updating of secretarial registers, preparation of minutes of meetings, filing of statutory forms with the Companies Commission of Malaysia or liaising with the relevant government authorities
- > Provide nominee director and shareholders

**Let us be your
outsourced company
secretary.**

Our Services

Expatriate Services

If you employ expatriates, it is necessary to ensure that their employment matters are well looked after as it involves complex taxation issues when onboarding expats and on their departure, work permit requirements and payroll matters. We are well versed in this area of business services and will be

able to offer specialized services to meet your expats' needs.



Our Services

Income Tax Services

Our tax division has many specialists to cater to your requirements. The important tax issues that need to be managed on a day-to-day basis are the tax compliance matters such as payment of tax installments, providing tax estimates to the tax authorities, filing of tax returns, and payment of withholding tax on fees and other payments to overseas parties. Without specialized assistance in this area, many companies can be caught out and forced to pay unnecessary penalties to the tax authorities.



**Team of specialists
to cater to your tax
requirements.**

Our Services

Sales Tax & Service Tax (SST) Services

Sales Tax and Service Tax will affect a wide spectrum of businesses. It is therefore necessary to ensure that this area of tax is not overlooked. Depending on your needs, we can provide the following services:

- > Optimise your Sales Tax and Service Tax liabilities
- > Assist you to comply with the Sales Tax and Service Tax legal requirements if we are providing accounting services to your company
- > Provide you with specialized advice as and when needed

Meeting your compliance needs for SST.



Why Crowe?

We are ..

8th

Largest in the World

5th

Largest in Asia Pacific

5th

Largest in Malaysia

We have ..



**The Strength of a
Global Network**



Thank You

Poon Yew Hoe
Managing Partner
yewhoe.poon@crowe.my
+6 03 2788 9898, Ext. 2108

Chris Yee
Director
chris.yee@crowe.my
+6 03 2788 9898, Ext. 2529

Shalina Jaafar
Director
shalina.jaafar@crowe.my
+6 03 2788 9898, Ext. 2505



Contact us

Poon Yew Hoe
Managing Partner
yewhoe.poon@crowe.my
+6 03 2788 9898, Ext. 2108

Chris Yee
Director
chris.yee@crowe.my
+6 03 2788 9898, Ext. 2529

Shalina Jaafar
Director
shalina.jaafar@crowe.my
+6 03 2788 9898, Ext. 2505

www.crowe.my

About Crowe Malaysia PLT

Crowe Malaysia PLT is the 5th largest accounting firm in Malaysia and an independent member of Crowe Global. The firm in Malaysia has 13 offices, employs over 1,000 staff, serves mid-to-large companies that are privately-owned, publicly-listed and multinational entities, and is registered with the Audit Oversight Board in Malaysia and the Public Company Accounting Oversight Board in the US

About Crowe Global

Ranked the 8th largest accounting network in the world, Crowe Global has over 250 independent accounting and advisory firms in 130 countries. For almost 100 years, Crowe has made smart decisions for multinational clients working across borders. Our leaders work with governments, regulatory bodies and industry groups to shape the future of the profession worldwide. Their exceptional knowledge of business, local laws and customs provide lasting value to clients undertaking international projects

This communication is prepared and issued by Crowe KL Tax Sdn. Bhd., it is meant for general information purposes only and it is not intended to be professional advice. Recipients should not act upon this communication and please consult qualified advisors for professional advice and services. Crowe KL Tax Sdn. Bhd. or any of Crowe's entities will not be responsible for any loss or consequences of anyone acting in reliance on this communication or for decisions made based on this communication.

Crowe Malaysia PLT is a member of Crowe Global, a Swiss verein. Each member firm of Crowe is a separate and independent legal entity. Crowe Malaysia PLT and its affiliates are not responsible or liable for any acts or omissions of Crowe or any other member of Crowe and specifically disclaim any and all responsibility or liability for acts or omissions of Crowe or any other Crowe member.
© 2019 Crowe Malaysia PLT